



Subject:	Requests for use of the City Hall and the provision of Hospitality
Date:	22 November 2019
Reporting Officer:	John Walsh, City Solicitor/Director of Legal and Civic Services
Contact Officer:	Aisling Milliken, Functions and Exhibition Manager

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report
1.1	This paper, together with the attached appendix, contains the recommended approach in respect of each of the requests by external organisations for access to the City Hall function rooms received up to 11 November 2019 which appear to the Function Management Unit to comply with the criteria previously established by the Committee and are recommended for approval.
2.0	Recommendations
2.1	The Committee is asked to: <ul style="list-style-type: none"> approve the recommendations made in respect of applications received up to 11 November 2019 as set out in the attached appendix.

3.0	Main report
	<p data-bbox="263 219 582 253"><u>Background Information</u></p> <p data-bbox="167 286 1428 421">3.1 Members will be aware that the Committee, at its meeting of 6th January 2017, agreed to modify the criteria governing access to the City Hall function rooms for external organisations.</p> <p data-bbox="167 488 1471 678">3.2 The Committee also agreed to the implementation of room-hire charges for some categories of function, and also revised the approach to the provision of civic hospitality for functions on foot of the agreed efficiency programme. Some further modifications to this approach were agreed at the Committee’s meetings of 24th March 2017, 23rd June 2017 and 23 June 2019.</p> <p data-bbox="167 745 1460 880">3.3 Members will also be aware that the Committee, at its meeting on 25 October 2019, agreed to the removal of civic wine receptions to Visit Belfast/ Tourism NI supported conferences dinners/ receptions for any future applications.</p> <p data-bbox="263 958 406 992"><u>Key Issues</u></p> <p data-bbox="167 1048 1460 1182">3.4 The existing revised criteria and scale of charges have been applied to the various requests received and the recommendations herein are offered to the Committee on this basis for approval.</p> <p data-bbox="167 1249 1444 1384">3.5 The schedule attached at Appendix 1 covers a number of applications for functions, which are scheduled for 2019, 2020 and 2021 are included in order to permit the organisers to commence their event planning and communications activity as early as possible.</p> <p data-bbox="167 1451 1444 1585">3.6 It should be noted that 3 of the applications received have been dealt with by means of the authority delegated by the Committee to the City Solicitor because of the very short timescale involved, and are included in the schedule for information only.</p> <p data-bbox="167 1653 710 1686">3.7 <u>Financial & Resource Implications</u></p> <p data-bbox="263 1720 1388 1798">The implementation of charging for external functions has commenced, in line with the Committee’s decisions in the matter.</p> <p data-bbox="167 1854 997 1888">3.8 <u>Equality and Good Relations / Rural Needs Implications</u></p> <p data-bbox="263 1888 1396 1955">There are no direct good relations, equality or rural needs implications arising from this report.</p>
4.0	Appendices – Documents Attached

	Appendix 1 - Schedule of Function requests received up to 11 November 2019.
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